



Application for Minors to Enter Harvard University Laboratories

Instructions:

- Program Director or the PI who is sponsoring the minor who wishes to participate in an educational opportunity in a Harvard University Laboratory must complete this form
 - Submit the completed form to EH&S at Lab_Safety@harvard.edu
 - The proposed activities must not begin until notice from EH&S is received and the required trainings are completed.
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SECTION 1 – Faculty Sponsor or Program Director to complete this section

Name and Department of PI:

Email address of PI:

Contact person for PI (if different):

Name of Student:

Date of Birth:

Age at the start of the proposed activities:

Address:

Relationship to PI (if applicable):

Name of the Harvard sponsored program organizing the activity, if applicable:

Program Director or Program Head (if applicable):

Description of proposed activities and educational goals, including a list of chemicals and/or materials to be used by the student during the program:

NOTE: ongoing organized programs may alternatively attach their program summary document



Do the proposed activities involve any of the following? *Please answer all.*

Yes No Hazardous Materials/activities (i.e. infectious materials, radioactive material, hazardous chemical) :
(If Yes, please specify):

Yes No Human Subjects

Yes No Laboratory Animals

Location and description of the laboratory where the educational experience will take place:

Building:

Room:

Proposed stipend (if any):

Proposed start/end dates:

Person responsible for day-to-day lab supervision:

Supervisory plan for lab activities:

NOTE: Please include a description of the controls that will help to ensure the safety of the student (e.g., observation only, lab-specific and task-specific training to be provided, personal protective equipment, fume hood, biosafety cabinet).

Person responsible for ensuring that all training is complete before lab activity begins:

I certify that I have reviewed and will comply with the Minors in Lab policy and will follow all policies and procedures related to the student's participation in the proposed educational activities. I have received a copy of the parental consent form signed by the student's parent or legal guardian. I understand that I will keep this document on file for at least 2 years, and will make it available for review upon request.



HARVARD UNIVERSITY

For EHS Use ONLY:

EHS may consult with the TSO, Youth Protection Office, or representatives of the University Lab Safety Committee, or Harvard Risk Management Office to assess the suitability of the proposed activity involving minors.

Approved

Denied

Special Conditions:

Signature _____

Date _____